



## **Sourcing Analyst**

Our company presented currently in 3 countries. To strengthen the regional and domestic market position of the company, further job possibilities are planned mainly in the CEE region.

The company is now open to hire an expert into its Budapest Office, whose potential talent is waiting to find expression in a dynamic and innovative company. In this spirit we are seeking a professional for the **INDIRECT SOURCING ANALYST** position.

The successful candidate will be involved in indirect sourcing projects, which involve undertaking all steps in the purchasing cycle – analyzing costs and expenditures, defining projects and businesses needs, identifying suppliers, preparing and managing negotiating strategy and supporting implementation.

### **Tasks:**

- The analyst will be responsible for setting up systems to collect, analyze and report the data, and will need to work closely with the sourcing and finance team of each client.
- Support Purchasing Experts and Managers with analysis and implementation of indirect sourcing projects.
- Supports and manages request for proposal and quotation projects mostly in Hungary, aiming to achieve total lowest cost, while maintaining the quality of sourced materials and services. Responsibilities include analysis, source identification, cost management, qualification.
- Participates in sourcing reviews, supplier audits and evaluations.
- Actively participate in on-field project support activities on business development projects
- Works with clients and suppliers on Continuous Improvement Process

### **Requirements:**

- Strong numeric and analytical skills
- Excellent communication and networking skills
- Fluent English & Hungarian, an additional (eastern European) language is a plus
- Previous professional working experience (controlling, indirect sourcing or negotiating experience an advantage).
- BS or MSc, preferably in Finance or in Economics
- Highly self-driven personality with entrepreneur mindset
- Demonstrated "can do" attitude, energy, enthusiasm and drive

### **Development Opportunities:**

- Sourcing skills
- Quality driven project management and execution
- Data management and analysis skills
- Change management
- Strategy development

Please send us your CV in both English and Hungarian to [job@electool.com](mailto:job@electool.com) referring to "Sourcing Analyst".